

UNM Employee Payroll Deduction Form and Instructions

Thank you for your support to the University of New Mexico!

Please Note:

The following form is only for UNM faculty and staff.

For UNM Hospital, UNM Medical Group, UNM Foundation, and others, please contact your payroll department for information.

FILL & EMAIL Instructions

1. Download the form.
2. Complete the form. Be sure to include your eSignature.
3. Email your completed form to:

giftproc@unmfund.org

PRINT & MAIL Instructions

1. Print the form on the following page.
2. Complete the form. Be sure to include your signature.
3. Return your completed form to:

UNM Foundation, Inc.
ATTN: Gift Processing
Two Woodward Center
700 Lomas Blvd. NE
Albuquerque, NM 87102

If you have any questions about your payroll deduction, please contact your payroll department or UNM Foundation's Gift Processing Department at 505-313-7600.

Thank you!



UNM Employee Payroll Deduction Authorization

Please return this form to the UNM Foundation, Inc.

giftproc@unmfund.org

Name

UNM Department

Home Address

Banner ID

City

State

Zip

Email

I am:

Staff

Faculty

Payroll status:

Bi-weekly

Monthly

Other _____

If you are already making payroll contributions, the contribution on this form is meant to

Be an additional contribution to the current one.

Change just the amount or designation of the current contribution.

Completely cancel and override the current contribution.

I hereby authorize the UNM Foundation, Inc. to:

Deduct \$

each pay period until I notify you in writing to discontinue deductions.

each pay period until my total gift is \$

ONE TIME, from my next paycheck.

Please direct my gift: (You may choose more than one fund. Indicate dollar amount for each. See next page for popular funds.)

\$ President's Fund (202288)

Start Date

\$ UNM Children's Hospital Fund (201690)

\$ School / College of

Dean's Fund

Scholarship Fund

\$ Other (please specify)

\$ Other (please specify)

Signature (REQUIRED)

Date

This Section Will Be Filled Out by the UNM Foundation and UNM Payroll Office:

Payroll Deduction Code (use Banner Form PDAEDN) :

\$ G50 – Library Drive

\$ G51 – KUNM Drive

\$ G59 – UNM Campaign

Foundation Approval

Payroll Effective Date

Adjustment

Schools & Colleges

Anderson School of Management

College of Arts & Sciences

College of Education & Human Sciences

College of Fine Arts

College of Nursing

College of Pharmacy

College of Population Health

College of University Libraries & Learning Sciences

Graduate Studies

Honors College

School of Architecture and Planning

School of Engineering

School of Law

School of Medicine

University College

Branch Campuses

Gallup

Los Alamos

Taos

Valencia

Other Funds

This is not a comprehensive list of funds. Visit unmfund.org or contact a UNM Foundation development officer for more giving opportunities.

Popular Funds

President's Fund (202288)

Agora-UNM Crisis Center (201054)

Anderson Sales Center (203233)

ASM Faculty Excellence Fund (200387)

Broadway for Teens (203559)

Campus Lobo Food Pantry (202602)

Cancer Patient Care and Assistance Fund (201321)

Cancer Research and Treatment Center General Fund (200029)

Carrie Tingley Hospital General Fund (201744)

Child Life Program (201458)

Endowed UNM Fred Harris Congressional Internship Program Fund (610803)

FSAE Electric Car (203059)

Harwood Educational Programs (202109)

Harwood Museum of Art (200067)

Julie Ann Look Faculty Fellowship Endowment Fund (606000)

KUNM-FM Fund (200865)

La Tierra Sagrada Society (201241)

New Mexico PBS General Fund (200078)

Planning for a New Campus Observatory (203524)

Popejoy Hall Excellence Fund (610358)

Popejoy Hall General Fund (201522)

Presidential Scholarship Share-a-Scholar Program (20005)

Project ECHO Fund (201959)

STEM-H Center for Outreach, Research and Education (200100)

UNM Center for Reproductive Health (203340)

UNM Children's Hospital Fund (201690)

UNM Hospitals (201022)

UNM Valencia Endowment (610876)